

September 7, 2021

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Chuck Mehlbrech. Members present Dean Koch, Steve Gordon, Marc Dick, and Charles Liesinger.

Chairman Mehlbrech led the Pledge of Allegiance.

Chairman Mehlbrech called for approval of the agenda. Motion made by Koch to approve the agenda as posted. Second Dick. Motion carried.

The minutes from the August 24th meeting were sent to Board members for review prior to publication. Motion made by Koch to approve the minutes for publication. Second Gordon. Motion carried.

Public input: none.

Commissioner Reports: none.

Mike Fink, States Attorney, met with the Commission to review and answer questions regarding the “draft” ordinance creating licensing provisions for cannabis establishments. Fink noted that the County adopted a temporary medical cannabis facilities ordinance earlier this year, adding that the ordinance would only prohibit zoning or licensing of medical cannabis facilities until the State promulgated rules. This is a companion ordinance creating licensing provisions for cannabis establishments. Koch noted that Davison County included the type of building that cannabis could be sold out of. Fink stated that we don’t want to go into zoning with this. Cori Kaufmann, Zoning Administrator, joined the meeting. Fink noted that he is not hearing much discussion around the county. Following discussion, motion was made by Koch to set 1st reading on September 28th at 1:30 p.m. Second Gordon. Motion carried.

In other business, discussion was held regarding revisions to the Employee Handbook. Laurie Schwans, Register of Deeds, informed the Board that she talked with Melissa Moerike, Alternative HR, about adding Juneteenth as a holiday (6/19) and Moerike said that she doesn’t see why the Board would not do this. Cori Kaufmann, Dir of Equalization/Zoning Administrator, added that her staff has asked about the Christmas holiday. Will employees receive ½ day off on December 23rd because the 24th will serve as day off for Christmas Day. The 27th was mentioned as day off instead of ½ day on the 23rd. Sherman noted that a Commission meeting will be held on the 28th and with New Year’s Day on Saturday the county offices will be closed on Friday, December 31st, adding that offices being closed on the 27th is not a good idea. Koch suggested the department heads discuss this at their meeting to be held with Alternative HR. Smoke free workplace, drug free/alcohol free workplace, and travel were also discussed.

Chris Nelson, Public Utilities Commissioner, gave a presentation to the Board regarding criteria for the application process for solar energy business. Cori Kaufmann, Zoning Administrator, was present. Commissioners asked questions and Nelson addressed direct concerns about the process. Nelson noted that the goal of any board is to provide for the health, safety, and welfare of the public; and not all parties will be satisfied with the outcome.

Mic Kreutzfeldt, Hwy Supt, presented 2 utility permits to the Board for approval. Motion made by Koch to approve the following Water Utility Permits for Kingbrook Rural Water. #1 Scope of project: water service SE4 5-104-55. #2 Scope of project: water service SW4 16-104-55. Second Gordon. Motion carried. Kreutzfeldt informed the Board that the Public Meeting/Open House to discuss and receive public input on the McCook County Transportation Plan will be held on September 28th from 10:00 - 11:00 a.m. in the Commission Meeting Room on the 1st floor of the Courthouse due to zoning hearings being held in the basement. Kreutzfeldt told Board that the 1992 Ford 1T truck is not usable for purpose acquired, asking if it should be sold through Wieman Auction or appraise it and accept bids? Sell at Wieman Auction. Kreutzfeldt informed Board that the cover on the salt/sand shed was torn and a replacement cover has been ordered, \$3926.00, and submitted for insurance coverage. Kreutzfeldt noted that townships are slow in responding to the new culvert funding opportunity. Current projects include fall mowing, gravel hauling and weed spraying.

Motion was made by Dick to convene as Drainage Commission. Second Koch. Motion carried.

Mic Kreutzfeldt, Drainage Administrator, presented a drainage permit application to the Board, noting that downstream landowner signatures were obtained, and he has signed off on it. All permits are available for inspection at the Hwy Dept Office.

D21-038 Dena Davis NW4 26-101-53

Mic Kreutzfeldt, Drainage Administrator, informed the Board that 3 drainage permit applications D21-039, D21-040, and D21-025, will need hearings because downstream landowner signatures could not be obtained. Motion made by Gordon to set the hearings for October 12th as follows: 9:30 a.m. Jerry & Barb Gottlob, 9:40 a.m. John Ortman, and 9:50 a.m. David and John Ortman. Second Dick. Motion carried.

The Board reconvened as Board of County Commissioners.

Cori Kaufmann, Zoning Administrator, presented 2 plats for approval. Following review of the 1st plat review form, motion was made by Dick to approve the following County Commission Resolution. Second Liesinger. Motion carried.

Be it resolved by the Board of Commissioners of McCook County, South Dakota, that the Plat known and described as Tracts 1 and 2 of Schmidt Addition in the Southeast Quarter of Section 17, Township 101 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota, is approved and that the Auditor is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon.

Dated this 7th day of September 2021.

Chair, Board of Commissioners
McCook County, South Dakota

Following review of the 2nd plat review form, motion was made by Dick to approve the following County Commission Resolution. Second Gordon. Motion carried. Steve Dick was present and provided input about this plat.

Be it resolved by the Board of Commissioners of McCook County, South Dakota, that the Plat known and described as Tract 1 of Battle Creek Farms Addition in the Southeast Quarter of Section 24, Township 102 North, Range 54 West of the 5TH Principal Meridian, McCook County, South Dakota, is approved and that the Auditor is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon.

Adopted this 7th day of September 2021.

Chair, Board of Commissioners
McCook County, South Dakota

Motion made by Koch to enter Executive Session at 11:10 a.m. for personnel discussion (SDCL 1-25-2.1). Carol Lauer, Treasurer, was present. Second Liesinger. Motion carried. Chairman Mehlbrech declared out of Executive Session at 11:20 a.m.

Following discussion of proposals and review of requested lease agreements, motion made by Koch to purchase copiers from Century Business. Second Gordon. Motion carried. Not all offices will be participating due to being in current lease agreements.

At 11:30 a.m. the Provisional Budget hearing was held as advertised. Roger Hofer was present and had questions regarding how much each ambulance service receives, total law enforcement budget (sheriff & contract law) and drainage budget (don't need it). Hofer noted that Salem City should be responsible for paying ½ of the McCook County EMS appropriation. No other individuals were present for the hearing. No changes were noted following review.

Due to computer issues, there is no August Law Enforcement Report.

The following building permits were issued the month of August:

2021-069	John & Stacey Sieverding	demolish building	W613.52' of E980' of N710' of NW4 Ex N190' of W275' of E980' in NW4 17-103-56
2021-070	Stofferan Leasing	shop	Tract 1 of Blindert Addition
2021-072	Michael Kerrigan	shop	Timer's Tract in SE4 Ex Lot 1 26-101-54
2021-073	Scott Huls	demolish building	W715' of E1465' of S890' of SE4 Ex Lot H-1 14-103-54
2021-075	Dani Paulson	house	W291' of that Part of E2SW4 lying S of SD38 Ex S1440' & Ex Hwy ROW E2SW4 27-103-53

2021-076	Paul & Donita Davis	storage building	E2NE4 Ex Lot H1 21-101-53
2021-077	Jamie & Tracie Gogolin	building	N686' of S1891' of E726' of NE4 3-101-54

Auditor Sherman presented an amendment to the FY22 county WIC clerical contract. The amendment is to correct the FAIN numbers in sections 1.1 and 1.2. This does not affect contract amounts. Motion made by Gordon to authorize Chairman Mehlbrech to sign the amendment. Second Koch. Motion carried.

Board held discussion regarding continuation of the burn ban. Motion made by Dick to rescind the burn ban, asking that individuals call their local fire department before burning. Second Gordon. Motion carried.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and lien payments received in August. A letter was sent to Avera McKennan Hospital denying payment of claim because individual has not applied for county assistance, therefore eligibility cannot be determined (2021-29). Avera McKennan Hospital called to inquire about payment of claims that had been sent to Dept of Social Services for Medicaid pricing (2021-08 & 2021-22).

Motion made by Liesinger, second Dick, and carried, to pay claims: GENERAL FUND: Access Elevator & Lift, annual maintenance 458.00; Alternative HR, HR consulting 4356.29; AutoEx law enforcement vehicle service & parts & supplies 7710.16; Blue Collar Tactical, guns & accessories 2520.00; Card Service Center, CHN stickers 309.05 vacuum 355.50 law enforcement supplies & training 1348.99 Dir of Equalization training conference 298.00 office supplies 31.60; Central Farmers Coop, LP gas for Courthouse generator 138.17; City of Bridgewater, September ambulance appropriation 6083.33; Dakota Data Shred, shredding services 53.82; Feeding South Dakota, food pantry delivery 70.00; Mike Fink, August expenses 679.35; Roger Gerlach, Deputy States Attorney services 198.00; Gordon Flesch Company, monthly copier contract 21.00; GovDirect, docking station 833.32; Inter-Lakes Comm Action, September CSW funds 783.08; Lincoln County Treasurer, reimbursement of mental health services 1081.04; McCook County Coroner, services & mileage 170.60; McCook County EMS, September appropriation 11059.00; McCook County Treasurer, postage 390.25; McCormick Motors, law enforcement vehicle service 1173.56; McLeod's Printing, tax notices/office copies 381.84 office supplies 119.54; MidAmerican Energy, utilities 53.40; Mitchell Clinic, prisoner care 260.00; New Century Press, publishing 1704.37 help wanted ads 105.00; Office Depot, desk & office supplies 207.38; Pioneer Designs, sheriff vehicle lettering 450.00; RBS Sanitation, garbage service 77.00; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 105.96; SD Achieve, services for six residents 360.00; SD Sheriff's Assn, uniform patches 52.80; Triotel Communications, telephone/internet service 712.31; UND, forensic pathology 2380.00; Verizon Wireless, iPad services 40.01, cell phone service 412.20; Xcel Energy, utilities 1302.11; Zapp Hardware, supplies 40.47.

COUNTY ROAD & BRIDGE FUND: Appeara, towel & mat rental 92.00; Auto Body Specialties, supplies 168.19; Blackstrap Inc, road salt 3750.64; Boyer Trucks, parts 636.98; Butler Machinery, parts 1034.87; C&B Operations, parts 377.95; C&R Supply, parts 118.40; Capital One Trade Credit, supplies 22.99; Card Service Center, supplies 245.84; Chesterman Co, water 31.50; Concrete Materials, asphalt 4911.44; Gessner Welding & Repair, supplies 56.40; I-State Truck Center, parts & labor 303.99; Michael Johnson Construction, concrete sand 1436.40; MidAmerican Energy, utilities 16.00; Puthoff Sales & Service, supplies 235.00; RBS Sanitation, garbage service 68.00; Salem City, utilities 149.39; SD Dept of Transportation, share of State costs 100.45; Sturdevant's Auto Supply, supplies 2460.56; Transource Truck & Equipment, parts & labor 3330.00; Triotel Communications, telephone/internet service 102.66; Wheelco Truck & Trailer, parts 524.28; Xcel Energy, utilities 491.20; Zapp Hardware, supplies 39.45.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service 371.72; Triotel Communications, 911 telephone service 199.20.

EMERGENCY & DISASTER SERVICES FUND: Brad Stiefvater Jr, August expenses 380.76; Triotel Communications, telephone/internet service 88.41.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, scanning equipment rent 534.00.

The Auditor's Account with the County Treasurer for the month of August 2021: deposits in banks, \$6,168,181.62; cash to deposit, \$719.10; checks to deposit, \$23,731.10; CC payments, \$1,100.60; Cash Items (postage) \$390.25; Treasurer's Cash, \$1,179.75; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,996,252.42.

Because the Board is meeting a week earlier than normal, motion made by Gordon to approve payment of bills that have due dates prior to the next scheduled meeting, September 28th. Second Liesinger. Motion carried.

The meeting adjourned subject to call.

Dated this 7th day of September 2021.

Charles Mehlbrech _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County